



10 September 2026

Members of Halse Parish Council you are hereby summoned to a meeting to be held at **6:30 pm on Wednesday 16 September 2026** in Halse Village Hall to transact the business on this agenda. If you cannot attend, please advise the Clerk.

Carol Windeatt

Clerk to the Council

Email: clerk@halseparishcouncil.gov.uk

www.halseparishcouncil.gov.uk

AGENDA

Pre-meeting Public Question Time

There will be a period of public participation limited to 15 minutes and members of the press and public are invited to address the Council. The press and public are not permitted to take part in the Council meeting.

1. To note apologies for absence and approve reason, where appropriate.
2. Declarations of interest/dispensations
3. To sign as a correct record the minutes of the ordinary meeting held on 22 July 2026
4. **Actions from previous meetings:**
 - a. To advertise for volunteers to assist councillors with painting fingerposts. - *Chair*
 - b. To send a reminder to the FOI applicant for settlement of the £10.95 disbursement costs. - *Clerk*
 - c. To complete new ROI forms - *All councillors*
 - d. Footpath handrail construction - *Chair*
 - e. To investigate the footpath issues – *Cllr K Robinson-Burge and Cllr L Morris*
5. **Report from Somerset Councillor** – Cllr Dave Mansell
6. **Clerk's Report** *to receive a written report from the Clerk covering administrative matters*
 - a. Review and adoption of revised Publication Scheme
 - b. Adoption of Complaint's Procedure, Equality, Diversity and Inclusion Policy and Data Protection Policy
 - c. Defibrillators
 - d. Broadband/telephone outage August 2026
 - e. Lodging of records with South West Heritage Trust
7. **Planning on planning and reported matters**
 - a. Planning applications dealt with under Schedule of Delegated Powers: 18/26/0010
 - b. Planning application decisions

8. **Highways Report**
 - a. To receive a verbal report from the Chair, Cllr Walker
9. **Rights of Way**
 - a. To receive a report from Cllr Morris
10. **Finance**
 - a. To verify payments made since the last meeting
 - b. To resolve to pay the listed payments
 - c. To note the Bank Reconciliation as at 10 September 2026
11. **Grant Applications**
 - a. To consider grant application received from the Russet Cider Trail
12. **Motions for Resolution**
 - a. Adoption of revised Publication Scheme
 - b. Adoption of Complaints Procedure
 - c. Adoption of Equality, Diversity and Inclusion Policy
 - d. Adoption of Data Protection Policy
13. **Matters of Report**
 - a. Halse Village Hall Report
 - b. Police Report
14. **Dates of the next meeting**
 - a. November meeting
 - b. January meeting